

Contractors Managing Scope Creep from the Principal / Administrator

Practical contractor scope control

Protect scope, time, cost and entitlement before extra work becomes base scope.

CONTRACTOR CONTROL TRAINING | AS SERIES | TMR TIC-CO | NSW GC21 STYLE CONTRACTS

CLEARER
DECISIONS.
FEWER DISPUTES.
BETTER
PROJECT OUTCOMES.

PEOPLE
PROCESS
DISCIPLINE
RESULTS

Course Overview	What the Course Covers
<p>Scope creep gradually expands work, obligations, deliverables or risk without clean recognition as a variation. This practical contractor-side course shows how to identify changed requirements early, confirm the original scope baseline, use the correct contractual pathway and preserve entitlement while remaining cooperative and delivery-focused.</p>	<ul style="list-style-type: none"> Establishing the original contractual scope baseline Classifying base scope, ambiguity, variation and changed risk RFIs, notices, reservations and formal directions Pricing scope, quantities, labour, plant and preliminaries Design development, stakeholder change and interfaces Time, float, procurement, resequencing and disruption impacts Scope creep registers and contemporaneous evidence Professional communication that preserves entitlement

6 Key Takeaways
<ol style="list-style-type: none"> Baseline first, entitlement second: prove what was originally included before arguing that scope has changed. Classify before responding: included work, ambiguity, variation, design development, stakeholder change or transferred risk. Notify early and preserve rights even where the full time or cost impact is not yet known. Ask for a formal direction where disputed or unclear scope must proceed, and use written reservation for urgent work. Price assumptions, not just the work: state access, staging, productivity, design, exclusions and time effects clearly. Show the causation path from changed requirement to program activity, float, procurement, disruption and evidence.

Who Should Attend
<ul style="list-style-type: none"> Contract Administrators and Contract Managers Project Managers and Project Engineers Commercial Managers and Quantity Surveyors Claims personnel and commercial support teams Planners and Project Controls staff Design Managers and technical leads Site and Construction Managers Senior personnel managing changed requirements

Why Clients Book This Course
<ul style="list-style-type: none"> Practical controls for protecting margin and entitlement Creates a repeatable scope baseline and change-classification process Strengthens RFIs, notices, reservations and formal directions Improves pricing assumptions and time-impact evidence Helps prevent extra work becoming base scope by conduct Supports cooperative delivery while keeping change commercially visible

Delivery Options
<ul style="list-style-type: none"> In-house team delivery At your offices or project site Live online delivery Interactive and engaging Lunchtime masterclass format High-impact and practical Tailored for client and project teams Customised to your needs

Keep Changed Scope Commercially Visible

Equip your team to baseline, classify, notify, price, protect and resolve changed requirements before scope creep becomes unrecoverable cost.

RIGHT KNOWLEDGE.
STRONGER PROJECTS.
BRIGHTER AUSTRALIA.

Contact Enginuity Training to discuss delivery options for your team.